

**University of Limerick Student Life**

**Financial Statements**

**For the Financial Year Ended 30<sup>th</sup> September 2020**

# University of Limerick Student Life

## CONTENTS

|   | <b>Page</b> |
|---|-------------|
| Students Union Address and Other Information                        | 3           |
| Statement of University of Limerick Student Life's Responsibilities | 4           |
| Independent Auditor's Report  | 5 - 7       |
| Income and Expenditure Account                                      | 8           |
| Balance Sheet   | 10          |
| Notes to the Financial Statements                                   | 12 - 16     |

## **University of Limerick Student Life STUDENTS UNION'S ADDRESS AND OTHER INFORMATION**

|                               |   |
|-------------------------------|---|
| <b>Students Union Name</b>    | University of Limerick Student Life   |
| <b>Principal Activity</b>     | Operation of University of Limerick Students' Union   |
| <b>Students Union Address</b> | University of Limerick<br>Castletroy<br>Co. Limerick  |
| <b>Auditors</b>               | Murphy O'Connor & Associates<br>Accountants & Registered Auditors<br>26 Mallow Street<br>Limerick<br>V94 V049         |
| <b>Bankers</b>                | Ulster Bank<br>95 O'Connell Street<br>Limerick<br><br>Credit Union<br>Plassey Park Road<br>Castletroy<br>Co. Limerick |
| <b>Solicitors</b>             | Dundon Callanan<br>17 The Crescent<br>O'Connell Street<br>Limerick  |

**University of Limerick Student Life**  
**STATEMENT OF UNIVERSITY OF LIMERICK STUDENT LIFE'S**  
**RESPONSIBILITIES**

for the financial year ended 30<sup>th</sup> September 2020

The constitution of the students' union requires the officers and members of the committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the students' union and of its income and expenditure for that period.

In preparing the financial statements the officers and members of the committee are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the students' union will continue in business.

The officers and members of the committee are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the students' union and to help them to ensure that the financial statements comply with the students' union's constitution. They are also responsible for safeguarding the assets of the students' union and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the committee

.....  
**Cian O' Caoinleain**

.....  
**Alison Fitzgerald**

**Date: 22<sup>nd</sup> April 2021**

# **INDEPENDENT AUDITOR'S REPORT**

## **to University of Limerick Student Life for the financial year ended 30<sup>th</sup> September 2020**

### **Report on the audit of the financial statements**

#### **Opinion**

We have audited the financial statements of University of Limerick Student Life for the financial year ended 30<sup>th</sup> September 2020, which comprise the Income and Expenditure Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is the accounting standards issued by the Financial Reporting Council including FRS 102 Section 1A 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of affairs of the University of Limerick Student Life as at 30<sup>th</sup> September 2020 and of its deficit for the financial year then ended;
- have been properly prepared in accordance with FRS 102 Section 1A 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been properly prepared in accordance with the requirements of the constitution of the University of Limerick Student Life.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of University of Limerick Student Life in accordance with ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which ISAs (Ireland) require us to report to you where:

- the University of Limerick Student Life's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the University of Limerick Student Life has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about University of Limerick Student Life's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

# **INDEPENDENT AUDITOR'S REPORT**

## **to University of Limerick Student Life for the financial year ended 30<sup>th</sup> September 2020**

### **Other Information**

The University of Limerick Student Life is responsible for the other information. The other information comprises the information included in the Committee Report and financial statements other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Opinions on other matters**

Based solely on the work undertaken in the course of the audit, we report that in our opinion:

- we have obtained all the information and explanations that we consider necessary for the purposes of our audit,
- proper books of account have been kept by the University of Limerick Student Life,
- the financial statements are in agreement with the books of account and
- the information given in the Committee Report is consistent with the financial statements.

### **Respective responsibilities**

#### **Responsibilities of the University of Limerick Student Life for the financial statements**

As explained more fully in the Statement of University of Limerick Student Life Responsibilities, the University of Limerick Student Life is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the University of Limerick Student Life is responsible for assessing University of Limerick Student Life's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the University of Limerick Student Life either intends to liquidate the entity or to cease operation, or has no realistic alternative but to do so.

# **INDEPENDENT AUDITOR'S REPORT**

## **to University of Limerick Student Life for the financial year ended 30<sup>th</sup> September 2020**

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Irish Auditing and Accounting Supervisory Authority's website at: [http://www.iaasa.ie/getmedia/b2389013-1cf6-458b-9b8f-a98202dc9c3a/Description\\_of\\_auditors\\_responsibilities\\_for\\_audit.pdf](http://www.iaasa.ie/getmedia/b2389013-1cf6-458b-9b8f-a98202dc9c3a/Description_of_auditors_responsibilities_for_audit.pdf).

### **The purpose of our audit work and to whom we owe our responsibilities**

Our report is made solely to the University of Limerick Student Life's members, as a body. Our audit work has been undertaken so that we might state to the University of Limerick Student Life's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the University of Limerick Student Life and the University of Limerick Student Life's members, as a body, for our audit work, for this report, or for the opinions we have formed.

**Kenneth P. O'Connor F.C.A.**  
**For and on behalf of**

### **MURPHY O'CONNOR & ASSOCIATES**

Accountants & Registered Auditors  
26 Mallow Street  
Limerick  
V94 V049

**Date: 22<sup>nd</sup> April 2021**

**University of Limerick Student Life**  
**INCOME AND EXPENDITURE ACCOUNT**  
for the financial year ended 30<sup>th</sup> September 2020

|  | 2020<br>€        | 2019<br>€        |
|--|------------------|------------------|
| <b>Income</b>                                    |                  |                  |
| Capitation                                       | 524,831          | 500,879          |
| Capitation – Clubs & Societies                   | 726,000          | 822,810          |
| Rent Received                                    | 34,994           | 48,063           |
| Subvention                                       | 15,139           | 18,640           |
| Other Income                                     | 181              | 2,721            |
| Bank Interest & Dividend received                | 53               | 124              |
|  | <u>1,301,198</u> | <u>1,393,237</u> |
| <b>Expenditure</b>                               |                  |                  |
| Staff wages                                      | 578,780          | 596,307          |
| Employers PRSI                                   | 75,454           | 67,145           |
| Staff Training                                   | 11,474           | 6,885            |
| Administration Expenses                          | 22,276           | 23,260           |
| Staff Redundancy                                 | 90,864           | -                |
| Insurance  | 64,070           | 61,290           |
| Printing, postage and stationery                 | 7,243            | 4,509            |
| Advertising                                      | 8,338            | 2,416            |
| Telephone  | 5,503            | 1,465            |
| Computer costs                                   | 9,861            | 6,237            |
| Hire of equipment                                | 4,116            | 4,133            |
| Motor running expenses                           | 18,481           | 25,906           |
| Club Expenses                                    | 449,109          | 425,965          |
| Management Expenses                              | 14,784           | 14,691           |
| Travelling and entertainment                     | 8,477            | 3,196            |
| Legal and professional fees                      | 55,841           | 29,192           |
| Consultancy fees                                 | 24,103           | 14,170           |
| Audit fees                                       | 5,000            | 5,000            |
| Bank Charges                                     | 899              | 108              |
| General expenses                                 | 182              | 193              |
| Subscriptions                                    | 12,966           | 11,820           |
| Depreciation on fixtures, fittings and equipment | 7,752            | 7,890            |
| Depreciation on motor vehicles                   | 9,665            | 16,589           |
| (Profits)/losses on disposal of tangibles        | (14,760)         | -                |
|  | <u>1,470,478</u> | <u>1,328,367</u> |
| <b>Excess Income/(Expenditure)</b>               | <u>(169,280)</u> | <u>64,870</u>    |



**University of Limerick Student Life  
INCOME AND EXPENDITURE ACCOUNT**

for the financial year ended 30<sup>th</sup> September 2020

**Preparation of account**

We have prepared the above Income and Expenditure account for the financial year ended 30<sup>th</sup> September 2020 on behalf of University of Limerick Student Life from the information and explanations supplied to us.

**MURPHY O'CONNOR & ASSOCIATES**

Accountants & Registered Auditors

26 Mallow Street

Limerick

V94 V049

**Date: 22<sup>nd</sup> April 2021**

**Approval of account**

On behalf of the committee of University of Limerick Student Life, we approve the above Income and Expenditure account for the financial year ended 30<sup>th</sup> September 2020. We confirm that we have made available all relevant records and information.

.....  
**Cian O'Caoinleain**

.....  
**Alison Fitzgerald**

**Date: 22<sup>nd</sup> April 2021**

**University of Limerick Student Life**  
**BALANCE SHEET**  
as at 30<sup>th</sup> September 2020

|  | Note | 2020<br>€        | 2019<br>€        |
|--|------|------------------|------------------|
| <b>Fixed Assets</b>                          |      |                  |                  |
| Tangible assets                              | 2    | <u>71,393</u>    | <u>34,064</u>    |
| <b>Current Assets</b>                        |      |                  |                  |
| Debtors                                      | 3    | 41,997           | 18,172           |
| Cash at Bank and in hand                     | 4    | <u>1,151,990</u> | <u>1,365,329</u> |
|  |      | <u>1,193,987</u> | <u>1,383,501</u> |
| <b>Creditors</b>                             |      |                  |                  |
| Amounts falling due within one year          |      |                  |                  |
| Bank overdraft                               | 4    | 3,268            | 4,004            |
| Taxes and social welfare                     |      | 34,614           | 14,960           |
| Other creditors                              | 5    | 30,788           | 53,725           |
| Accruals                                     | 6    | <u>32,913</u>    | <u>4,183</u>     |
|  |      | <u>101,583</u>   | <u>76,872</u>    |
| <b>Net Current Assets</b>                    |      | <u>1,092,404</u> | <u>1,306,629</u> |
| <b>Total Assets Less Current Liabilities</b> |      | <u>1,163,797</u> | <u>1,340,693</u> |
| <b>Financed By</b>                           |      |                  |                  |
| <b>Unspent Monies Reserve B/fwd</b>          |      | 790,693          | 738,352          |
| Transfer to Pillars 1 – 3                    |      | (7,616)          | (39,413)         |
| Transfer from Pillars 1 – 3                  |      | -                | 26,884           |
|  |      | <u>783,077</u>   | <u>725,823</u>   |
| Excess Income/(Expenditure)                  |      | (169,280)        | 64,870           |
| <b>Unspent Monies Reserve C/fwd</b>          |      | <u>613,797</u>   | <u>790,693</u>   |
| <b>Other Reserves</b>                        | 8    | <u>550,000</u>   | <u>550,000</u>   |
| <b>Capital Employed</b>                      |      | <u>1,163,797</u> | <u>1,340,693</u> |

**University of Limerick Student Life**  
**BALANCE SHEET**  
as at 30<sup>th</sup> September 2020

**Preparation of Account**

We have prepared the above Balance Sheet as at 30<sup>th</sup> September 2020 on behalf of University of Limerick Student Life from the information and explanations supplied to us.

**MURPHY O'CONNOR & ASSOCIATES**

Accountants & Registered Auditors  
26 Mallow Street  
Limerick  
V94 V049

**Date: 22<sup>nd</sup> April 2021**

**Approval of Balance**

On behalf of the committee of University of Limerick Student Life, we approve the above Balance Sheet as at 30<sup>th</sup> September 2020. We confirm that we have made available all relevant records and information.

.....  
**Cian O'Caoinleain**

.....  
**Alison Fitzgerald**

**Date: 22<sup>nd</sup> April 2021**

# University of Limerick Student Life

## NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30<sup>th</sup> September 2020

### 1. ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the students' union's financial statements.

#### **Basis of accounting**

The financial statements are prepared in accordance with the historical cost convention.

#### **Basis of preparation**

The financial statements have been prepared under the historical cost convention and comply with accounting standards issued by the Financial Reporting Council, specifically Financial Reporting Standard 102 Section 1A - 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (FRS 102 Section 1A).

#### **Turnover**

All income is recognised on a cash receipt basis.

##### **(i) Capitation**

The University of Limerick collects subscriptions (capitation) on behalf of UL Student Life. These are paid to UL Student Life throughout the financial year.

##### **(ii) Subvention**

Subvention represents grants received by UL Student Life from the University of Limerick.

##### **(iii) Rent**

UL Student earns rent from its involvement in the management of the student centre.

#### **Tangible fixed assets and depreciation**

The cost of tangible fixed assets is their purchase cost, together with any incidental cost of acquisition.

Depreciation is calculated so as to write off the cost of tangible fixed assets, less their estimated residual values, over the expected useful economic lives of the assets concerned. The principal annual rates used for this purpose are

|                                  |   |                        |
|----------------------------------|---|------------------------|
| Fixtures, fittings and equipment | - | Over 3 Years & 5 Years |
| Motor vehicles                   | - | Over 4 Years           |

#### **Clubs & Societies Allocations and Expenditure**

The Union has agreed with Clubs and Societies (C & S) to pay to them their share of the income in the year it arises. These funds are transferred to C & S bank accounts for their use. At the year end, any unused funds are carried over to the following year.

**University of Limerick Student Life**  
**NOTES TO THE FINANCIAL STATEMENTS**  
for the financial year ended 30<sup>th</sup> September 2020

**2. TANGIBLE ASSETS**

|                               | Fixtures,<br>fittings<br>and<br>equipment | Motor<br>vehicles    | Total                |
|-------------------------------|---|----------------------|----------------------|
|                               | €   | €                    | €                    |
| <b>Cost</b>                   |   |                      |                      |
| At 1 October 2019             | 254,498                                   | 152,190              | 406,688              |
| Additions                     | 7,748                                     | 46,998               | 54,746               |
| Disposals                     | -   | (47,365)             | (47,365)             |
|                               | <u>262,246</u>                            | <u>151,823</u>       | <u>414,069</u>       |
| <b>Depreciation</b>           |   |                      |                      |
| At 1 October 2019             | 235,870                                   | 136,754              | 372,624              |
| On disposals                  | -   | (47,365)             | (47,365)             |
| Charge for the financial year | 7,752                                     | 9,665                | 17,417               |
|                               | <u>243,622</u>                            | <u>99,054</u>        | <u>342,676</u>       |
| <b>Net book value</b>         |   |                      |                      |
| At 30 September 2020          | <u><b>18,624</b></u>                      | <u><b>52,769</b></u> | <u><b>71,393</b></u> |
| At 30 September 2019          | <u>18,628</u>                             | <u>15,436</u>        | <u>34,064</u>        |

**3. DEBTORS**

|                                      | 2020<br>€            | 2019<br>€     |
|--------------------------------------|----------------------|---------------|
| Other debtors                        | 16                   | 5,270         |
| Inter Company - ULSU Trading Limited | 31,343               | -             |
| Prepayments and accrued income       | 10,638               | 12,902        |
|                                      | <u><b>41,997</b></u> | <u>18,172</u> |

Other Debtors consists of the following:  
Financial Aid Monies €16

**4. CASH AT BANK**

|               | 2020<br>€               | 2019<br>€        |
|---------------|-------------------------|------------------|
| Bank balances | <u><b>1,151,990</b></u> | <u>1,365,329</u> |

**BANK OVERDRAFT**

|             | 2020<br>€           | 2019<br>€    |
|-------------|---------------------|--------------|
| Credit Card | <u><b>3,268</b></u> | <u>4,004</u> |

**University of Limerick Student Life**  
**NOTES TO THE FINANCIAL STATEMENTS**  
for the financial year ended 30<sup>th</sup> September 2020

**5. OTHER CREDITORS AND ACCRUED EXPENSES** **2020**      2019  
€                      €

|                 |                   |                   |
|-----------------|-------------------|-------------------|
| Other creditors | <b>30,788</b>     | 53,725            |
|                 | <u>          </u> | <u>          </u> |

Other Creditors consists of the following: **2020**      2019  
€                      €

|                      |                   |                   |
|----------------------|-------------------|-------------------|
| ULSU Trading Limited | <b>6,033</b>      | 29,205            |
| Student Book Club    | <b>17,113</b>     | 17,113            |
| Union Dues           | <b>265</b>        | 145               |
| Enablement Fund      | <b>7,377</b>      | 7,262             |
|                      | <u>          </u> | <u>          </u> |
|                      | <b>30,788</b>     | 53,725            |
|                      | <u>          </u> | <u>          </u> |

**6. ACCRUALS** **2020**      2019  
€                      €

|          |                   |                   |
|----------|-------------------|-------------------|
| Accruals | <b>32,913</b>     | 4,183             |
|          | <u>          </u> | <u>          </u> |

**7. PAYE & NIC**  
The PAYE reference number of the students' union is 4589561P

**8. OTHER RESERVES** **2020**  
€

|                                    |  |                   |
|------------------------------------|--|-------------------|
| At 30 <sup>th</sup> September 2020 |  | <b>550,000</b>    |
|                                    |  | <u>          </u> |

**Other Reserves consists of the following:**

|                               |                   |                   |
|-------------------------------|-------------------|-------------------|
|                               | <b>2020</b>       | 2019              |
|                               | €                 | €                 |
| Student Life Contingency Fund | <b>300,000</b>    | 300,000           |
| C & S General Reserve         | <b>250,000</b>    | 250,000           |
|                               | <u>          </u> | <u>          </u> |
|                               | <b>550,000</b>    | 550,000           |
|                               | <u>          </u> | <u>          </u> |

The reserves in the Union are required to be split between different reserve funds. ULSL Management Committee shall decide on its level of reserves at its meeting.

# University of Limerick Student Life

## NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30<sup>th</sup> September 2020

### 9. RELATED PARTY TRANSACTIONS

The following amounts are owed by other connected parties:

ULSU Trading Limited: €31,343 (2019: €Nil)

The following amounts are owed to other connected parties:

ULSU Trading Limited: €6,033 (2019: €29,205)

The Union is the 100% beneficial owner of the shares in ULSU Trading Limited which began commercial trading on the 1st October 2012. The company's principal activities are entertainments, merchandise sales, bus tickets, common room income etc. The General Manager of the company holds the shares in trust for the Union.

Depending on the cash flow of the entity, the funds are advanced between the entities. The outstanding amounts at the period end are set out in the notes. As the company is a commercial company and as the Students Union is a representative union of members, consolidation of accounts has not taken place as the two entities carry on dissimilar activities.

### 10. STRATEGIC PLAN

Through UL Student Life's close working relationship with UL management and staff, UL Student Life has played a pivotal role in creating a better learning and student experience for all students. To aid in achieving this, a Strategic Plan has been developed by UL Student Life. The main objectives of the Strategic Plan are as follows:

- To represent students and ensure their voice is heard and action is taken
- To advocate on student issues
- To engage with students
- To assist students with services and supports they need while at the University
- To advise and inform students on issues most relevant to them

To achieve the above objectives, three key Pillars have been created which are made up of working groups for each Pillar whose membership will include student representatives and staff from UL and UL Student Life. The three Pillars are as follows:

Pillar 1 – Student Engagement

Pillar 2 – Student Centred Facilities, Services & Support

Pillar 3 – Student Leadership & Government

**University of Limerick Student Life**  
**NOTES TO THE FINANCIAL STATEMENTS**  
for the financial year ended 30<sup>th</sup> September 2020

**11. GOING CONCERN**

Management has determined that there is no material uncertainty that casts doubt on the students' union's ability to continue as a going concern. Management expects that Covid-19 might have some impact, though not significant, for example, in relation to clubs and societies activities. Management have prepared management accounts for the six-month period 1<sup>st</sup> October 2020 to 31<sup>st</sup> March 2021. These management accounts show the following financial results:

- (i) an excess of income over expenditure of €265,494.
- (ii) the Balance Sheet as at 31<sup>st</sup> March 2021 is in a net asset position of €1,427,508.

Management expect that there will be an increase in capitation received for the year ended 30<sup>th</sup> September 2021 compared to financial year ended 30<sup>th</sup> September 2020. Management are also confident that the students' union will have sufficient liquidity available to fulfil its obligations and to finance its ongoing operations going forward. This will be achieved through the following:

- (a) Continued financial support from the University in the form of capitation
- (b) Maintaining expenditure levels at acceptable levels

**12. POST BALANCE SHEET EVENTS**

There is still uncertainty over how the future development of the Covid-19 pandemic will impact the students' union. Management have taken a number of measures to monitor and mitigate the effects of Covid-19, such as health and safety measures for employees (social distancing and working from home). Management will continue to follow the various government policies and advice and, in parallel, will do their utmost to continue the students' union's operations in the best and safest way possible without jeopardising the health of employees and students. Management have a reasonable expectation that the pandemic will not have a significant impact on the students' union's operations in the future due to the following:

- (i) Continued financial support from the University
- (ii) Maintaining expenditure levels at acceptable levels
- (iii) Availability of testing and vaccines